

SUFFOLK COUNTY BOARD OF ETHICS
Minutes of Meeting Held on
January 6, 2016
In the Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson and Anthony Parlatore. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass Mohlmann, Board Secretary, taking minutes. *Counsel present:* Christopher Clayton, Esq.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Richard Halverson, seconded by Anthony Parlatore, to adopt the agenda, as amended. Upon a vote being taken, motion was approved (3-0-0).

Adoption of Minutes: A motion was made by Anthony Parlatore, seconded by Linda Spahr to adopt the minutes of the December 16, 2015 meeting. Upon a vote being taken, motion was approved (3-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Board Elections: Tabled.

Chair Report: Chair, Linda Spahr, welcomed new Board Member, Mr. Anthony Parlatore, to the Board.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- 2016 Training: Suffolk County Police Department Ethics CLE & CPE Training scheduled for January 13, 2016;
- General Counsel Contract with Ingerman Smith, LLP has been fully executed as of December 31, 2015;
- 2015 Financial Disclosure Statement (“FDS”) Completeness Review PHPList emails sent to employee filers;
- 2015 FDS Dual/Outside Employment Audit update;
- Due Diligence Topic: §77-11 Board Review: FDS Filers Departmental Public Hearings;
- Counsel Update: Open Meetings Law amended: Live streaming of public meetings if fiscally possible.

A motion was made by Linda Spahr, seconded by Richard Halverson, to adopt a new Board procedure, to discuss submitted FDS filer lists in public session in accordance with Suffolk County Code §77-11, and to delegate the power to conduct a first level review of submitted FDS filer lists to the Executive Director. Upon a vote being taken, motion was approved (3-0-0).

Draft “Guide for Filing Your Financial Disclosure Statement”: Tabled.

Executive Session: At 10:05 a.m. a motion was made by Linda Spahr, seconded by Anthony Parlatore to go into Executive Session for the purpose of discussing confidential matters pertaining to four Advisory Opinion Requests, one Board Investigation, and the continuation of the Executive Director Report, regarding an FDS Audit Report and one personnel matter, in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (3-0-0).

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During Executive Session the Board voted to approve: standing of AO-2015-16, approved (3-0-0); standing of AO-2015-17, approved (3-0-0); standing of AO-2015-18, approved (3-0-0); and standing of AO-2015-19, approved (3-0-0).

At 10:55 a.m. a motion was made by Linda Spahr, seconded by Anthony Parlatore, to close Executive Session. Upon a vote being taken, motion was approved (3-0-0).

New Business: None.

The next meeting of the Board will be held January 20, 2016 at 9:30 a.m.

There being no further business, a motion was made by Linda Spahr, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken, motion was approved (3-0-0) (11:00 a.m.).